

Woodley Park Centre

The **smartest, newest** venue in town

Woodley Park Centre, Woodley Park Road,
Ashurst, Skelmersdale, Lancashire, WN8 6UQ
Telephone: 01695 555 559

BOOKING DETAILS

Activity		
Date[s]		
Duration		Fee:
Contact: Name/Organisation		
Address		
Phone numbers Day/Eve/Mobile		
Email		
Average number of participants		
Age range of participants		
Is the event open to the public?		

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REQUIREMENTS

Do you need the Kitchen?		
Are you hiring caterers?		
Do you need the stage? [additional £25]		Fee:
Do you need tables & chairs?		
Do you need white cotton tablecloths? [£2 per cloth]		Fee:
Do you need our audio equipment?		
Do you need our flip chart & paper? [£5]		Fee:
Do you need our projector & screen? [£30 per session]		Fee:
Do you need our staff to help set up? [£10 p/h]		Fee:

Costs

----- Room Hire

----- Extras

I confirm that I have read and understood the Woodley Park Centre 'Conditions of Hire' and agree to comply with the contents thereof:

----- Signature

----- Name & Date
